

### **OPEN SESSION**

## Minutes of the Regular Meeting of the Golden Rain Foundation Tuesday, November 5, 2019, 9:30 a.m. 24351 El Toro Road, Laguna Woods, California

Directors Present: Beth Perak, Annette Sabol Soule, Joan Milliman, Jim Matson,

Diane Phelps, Richard Palmer, Ray Gros, Bert Moldow, Pat

English, Don Tibbetts, and Judith Troutman

Directors Absent: None

Staff Present: Jeff Parker-CEO, Siobhan Foster-COO, Eileen Paulin, Brian

Gruner, Chris Spahr, and Cheryl Silva

Others Present: United Mutual: Juanita Skillman, Elsie Addington

VMS: Dan Kenney

Mutual 50: Ryna Rothberg

#### 1. Call to Order

President Perak called the meeting to order at 9:30 a.m.

#### 2. Pledge of Allegiance

Director English led the meeting in the Pledge of Allegiance to the Flag.

### 3. Acknowledgment of Media

A representative of the Laguna Woods Globe and the Village Television Camera Crew, by way of remote cameras, were acknowledged.

#### 4. Approval of Agenda

Director Moldow made a motion to approve the agenda. The motion was seconded by Director Phelps.

- Director Phelps requested that agenda item 13a be postponed.
- Director Moldow requested to move agenda item 11b from the Consent Calendar to Unfinished Business
- Director Soule requested to move agenda item 11d from the Consent Calendar to Unfinished Business

President Perak called for the vote on the agenda as amended and the motion passed unanimously.

### 5. Approval of Minutes

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- **5a**. Regular Open Meeting on October 1, 2019
- **5b**. Special Open Meeting on October 18, 2019
- **5c**. Special Open Meeting on October 22, 2019

Director Milliman made a motion to approve the regular board minutes of October 1, 2019; special board minutes of October 18, 2019 and October 22, 2019. The motion was seconded by Director Phelps and passed unanimously.

Director Milliman requested the minutes of October 18, 2019, be revised to include Juanita Skillman as being in attendance.

President Perak called for the vote on the minutes as amended and the motion passed unanimously.

## 6. Report of the Chair

President Perak thanked staff and the current board for all their hard work. She mentioned that four board members' terms are up: Director Palmer, Director Phelps, Director Gros and Director Milliman. Directors Gros and Milliman are running for the next GRF board. President Perak thanked them for this service. She thanked Director Palmer for his years of service and expertise and congratulated Director Phelps for being elected to the VMS Board. This Board has been instrumental in making improvements to the Village.

## 7. VMS Update Report—Director Kenney

Director Kenney gave a presentation that highlighted the formation of the VMS Board, the role of the VMS Board, lessons learned, progress made since the transition to self-management and the key staff that helped with the success of VMS Management.

### 8. CEO Report

Jeff Parker-CEO and Siobhan Foster-COO gave a report on upcoming community events and updates on current projects:

- CEO is working with Chris Macon, City Manager of Laguna Woods to expedite the permit process for manor alterations;
- City of Laguna Woods will start upgrades to the El Toro Median on Monday
- OCTA I-5/El Toro Road Interchange Project update;
- Pool maintenance continues at pools 1, 2, 5. The pools will remain open during construction;
- Veteran Days Celebration event on Sunday, November 10, at 10 a.m. on the Clubhouse 2 patio;
- VMS Offices will be closed on Veterans Day, Monday, November 11. The holiday hours are posted on the website;
- Working with SCE on power outages and resident emergency plan.

## 9. Open Forum (Three Minutes per Speaker)

## Members spoke on the following topics:

- A Member commented about the benefits of the Laguna Woods Foundation and thanked residents for their donations, partners with the Alzheimer's Association to offer, day care services, adult health center, and financial assistance;
- Two Members commented about why they are running for the GRF Board;
- Three Members were concerned about the elimination of the theater manager and supervisor at Clubhouse 3 (PAC);
- A Member commented about the benefits of living in the Village and thanked Richard Palmer for his service;
- A Member commented about the equestrian center;
- A Member commented about an article in the OC Register about the increase of suicide among seniors and encouraged everyone to be kind;
- A Member commented about the harassment policy;
- A Member commented about the trust agreement, the name of Laguna Woods Village and El Toro Water District;
- A Member commented about the GRF Bylaws that require that all Board Members and Advisors must be members of the community, Granicus should be used to provide feedback from the residents, the Boards should work together on one budget that benefits all members;
- A Member commented about educating employees on working with age restricted members;
- A Member spoke about the assets of living in the Village and taking advantage of the activities and clubs offered in the community;
- A Member spoke about being kind to employees and saving the bees and harvesting the honey;
- A Member commented about the election, every Clubhouse needs a supervisor, encourages members to get involved in activities and suicide issues.

### 10. Responses to Open Forum Speakers

Several Directors responded to and provided input regarding member comments.

- Director Troutman responded about the harassment policy, hospice and mental problems;
- Director English agrees that the GRF Bylaws are important and that the mutuals must vote to change the GRF bylaws;
- Director Gros responded about the harassment policy;
- Director Phelps responded about the problem with bees, suicide;
- Director Soule responded about suicide, Clubhouse 3 supervisor, harassment policy, club activities;
- Director Milliman commented the Friends of the Village outlined how to advertise club activities, Granicus member feedback'

- Director Moldow responded about new activities for aging adults, bee keeping, harassment policy, suicide prevention, asked staff if all the other clubhouses have supervisors
- · Director Tibbetts responded about suicide;
- President Perak commented about the Equestrian Center and that the Thrive Team is working on a kindness project. She thanked members for their comments.

Jeff Parker-CEO responded to questions from the Board.

#### 11. Consent Calendar

### Recommendation from the Maintenance & Construction Committee:

- **11a**. Recommendation to Award a Contract for Gate Security at RV Lot B and the Maintenance Service Center
- 11b. This item was removed from the consent calendar and discussed as agenda item 12e. Enter into a Service Agreement with MelRok Energy for HVAC Monitoring of the Community Center Building

#### **Recommendation from the Finance Committee:**

11c. Consistent with its statutory obligations a subcommittee of the Board consisting of the Treasurer and at least one other board member reviewed and approved Golden Rain Foundation financials for the month of September 2019 and by this vote ratify that such review be confirmed in this month's Board Member Open Session Meeting minutes.

## Recommendation from the Security and Community Access Committee:

11d. This item was removed from the consent calendar and discussed as agenda item 12f. Eliminate the Use of Vehicle Decal Stickers as of 2021

Director Phelps made a motion to approve the consent calendar with the removal of agenda item 11b and 11d to unfinished business. The motion was seconded by Director Soule and passed unanimously.

### 12. Unfinished Business

**12a.** Entertain a Motion to Adopt a Resolution for Revisions to the GRF Wedding Policy

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Director Milliman, Secretary of the Board, read a summary of the following resolution:

# RESOLUTION 90-19-51 GRF WEDDING POLICY REVISION

**WHEREAS** at the September 12, 2019 Community Activities Committee (CAC) meeting, staff recommended to approve amendment to the current GRF wedding policy to make the:

- 1. Resident rate applicable to weddings and/or wedding receptions for residents; and
- 2. Exception rate applicable to weddings and/or wedding receptions reserved by a resident on behalf of a non-resident; limited to only siblings, children, parents and grandchildren.

**WHEREAS** the Recreation and Special Events Department manages the reservation services with approximately 18,000 bookings per year;

**WHEREAS** in 2017, weddings were limited to residents and immediate family members yielding six bookings;

**WHEREAS** in 2018, the policy was amended to allow weddings for extended family and friends, which yielded 19 bookings;

WHEREAS weddings and/or wedding receptions are taxing on both the facility and staff as non-residents make up the majority of attending guests and the celebrations often end late in the evening extending past 10 p.m.;

WHEREAS revenue collected in 2018 for all weddings and/or receptions was \$1,500;

WHEREAS amending the policy allows staff to charge the exception rate for a majority of weddings, increasing revenue, depending on the number of weddings. For example, a six-hour wedding at Clubhouse 2 in the main ball room would generate \$2,007 in revenue;

**NOW THEREFORE BE IT RESOLVED,** November 5, 2019, that the Board of Directors of this Corporation hereby adopts approval of staff recommendation to approve amendment to the current GRF wedding policy to make the:

 Resident rate applicable to weddings and/or wedding receptions for residents; and Golden Rain Foundation Regular Session November 5, 2019 Page 6 of 26

> Exception rate applicable to weddings and/or wedding receptions reserved by a resident on behalf of a non-resident; limited to only siblings, children, parents and grandchildren;

**RESOLVED FURTHER**; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

October Initial Notification 28-day notification for member review and comment to comply with Civil Code \$4360 has been satisfied.

Director Milliman made a motion to adopt a GRF Wedding Policy. Director Tibbetts seconded the motion.

Discussion ensued among the Directors.

President Perak called for the vote and the motion passed unanimously.

12b. Entertain a Motion to Introduce a Resolution for Clubhouse 2 Open Space

Director Milliman, Secretary of the Board, read the following resolution:

## RESOLUTION 90-19-52 CLUBHOUSE 2 OPEN SPACE

**WHEREAS** at the September 12, 2019, Community Activities Committee (CAC) meeting, staff recommended to authorize the Recreation and Special Events Department addition of the open space area adjacent to Clubhouse 2 to the rental agreement for the Clubhouse;

WHEREAS on July 11, 2019, the CAC approved making the open space area adjacent to Clubhouse 2 a rentable space and requested that the GRF Finance Committee establish rental pricing for the open space;

**WHEREAS** on August 22, 2019, the GRF Finance Committee reviewed and discussed the CAC's recommendation;

WHEREAS the Finance Committee authorized making the open space rentable under the following two conditions:

- 1. Additional review by staff be conducted to ensure no liabilities will be associated with allowing reservations at this location; and
- 2. That the potential increase in facility usage does not conflict with current City of Laguna Woods parking ordinances;

WHEREAS staff researched and analyzed the two items and determined that the potential increase in facility usage may not meet City parking requirements since the parcel is zoned Open Space – Recreation (OS-R) and as such could potentially require a parking study to be conducted and/or the provision of additional parking to support the proposed rental of the open space area alone;

WHEREAS usage of the open space area is increasing as residents become aware of its location and usability;

WHEREAS including the open space park in the Clubhouse 2, rental agreement for the Clubhouse 2 Main Lounge, would solve the potential parking problem, enable the Recreation and Special Events Department to manage the open space's use and minimize conflict that may arise from two parties wanting to use the open space at the same time;

**WHEREAS** in addition, it would make Clubhouse 2 more marketable and desirable for residents;

**WHEREAS** during the 2021 budget preparations, the rental fee for Clubhouse 2 Main Lounge would be re-calculated and adjusted to include the open space area, potentially increasing per reservation revenue;

**NOW THEREFORE BE IT RESOLVED,** November 5, 2019, that the Board of Directors of this Corporation hereby adopts approval of staff recommendation to authorize the Recreation and Special Events Department addition of the open space area adjacent to Clubhouse 2 to the rental agreement for the Clubhouse's Main Lounge;

**RESOLVED FURTHER;** that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

October Initial Notification 28-day notification for member review and comment to comply with Civil Code §4360 has been satisfied.

Director Milliman made a motion to adopt the resolution to approve Clubhouse 2 Open Space. Director Phelps seconded the motion.

Discussion ensued among the Directors.

Director Milliman suggested word revisions to the resolution.

Brian Gruner, Director of Recreation, answered questions from the Board.

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Director English made a motion to send this item back to the Community Activities Committee for revisions to the resolution. The motion was seconded by Director Moldow.

Discussion ensued among the Directors on the amendment.

President Perak called for a vote on the amendment and the motion failed by a vote of 4-7-0 (Directors Gros, Phelps, Matson, Soule, Perak, Milliman and Tibbetts opposed).

President Perak called for the vote and the original motion passed 9-0-2 (Directors English and Moldow abstained).

**12c.** Entertain a Motion to Approve a Supplemental Appropriation and add Gate 11 to the current Gatehouse Renovation Project

Director Milliman made a motion to authorize Gate 11 to be added to the current scope of work for the Gatehouse Renovation Project and a supplemental appropriation in the amount of \$110,000 from the Facilities Fund to Gate 11 Renovations and \$80,000 from the Equipment Fund for Gate Access System Technology for the total of \$190,000. The motion was seconded by Director Tibbetts.

Discussion ensued among the Directors.

President Perak called for the vote and the motion passed unanimously. (Director Soule was absent for the vote).

Tim Moy, Director of Security, answered questions from the Board.

**12d.** Entertain a Motion to Set Pricing Level-3 EV Charging Stations at the Community Center

Director Milliman made a motion approve the Maintenance and Construction Committee recommendation for pricing on the new Chargepoint Level-III Electric Vehicle Chargers at the Community Center. The motion was seconded by Director English.

Discussion ensued among the Directors.

President Perak called for the vote and the motion passed unanimously.

**12e.** Recommendation to Enter into a Service Agreement with MelRok Energy for HVAC Monitoring of the Community Center Building

Director Milliman made a motion to approve the recommendation from the Maintenance and Construction Committee to enter into a one-year service agreement

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with MelRok Energy, for energy management of the Community Center building. The motion was seconded by Director Matson.

Discussion ensued among the directors.

Vice President Soule called for the vote and the motion passed unanimously.

12f. Eliminate the Use of Vehicle Decal Stickers as of 2021

Director Milliman, Secretary of the Board, read the following resolution:

## RESOLUTION 90-19-XX VEHICLE DECAL STICKERS

WHEREAS, all resident-owned motor vehicles are required to be registered with GRF and display a community decal sticker, which is required to be updated annually; and

WHEREAS, the Resident Services Division updates vehicle decals stickers for residents on a yearly basis by way of a community-wide mailing; and

**WHEREAS**, implementation of gate access technology at all housing gatehouses has required radio frequency identification (RFID) tags to be attached to all registered vehicles; and

**WHEREAS**, license plate readers (LPR's) and PlateSmart technology at each gatehouse capture every vehicle entering and leaving the community.

**NOW THEREFORE BE IT RESOLVED**, [DATE], that the Board of Directors hereby approves to eliminate the vehicle decal annual stickers as of January 1, 2021, and require the use of vehicle RFID tags; and

**RESOLVED FURTHER,** that the Vehicle, Traffic, and Parking Rules and Regulations shall be updated to recognize the elimination of the vehicle decal annual stickers; and

**RESOLVED FURTHER;** that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

#### November Initial Notification

Should the board endorse the proposed revisions, staff recommends that a motion be made and seconded to accept the resolution and allow discussion to ensure that the resolution reads to the satisfaction of the board. Staff then

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recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 28-days from the postponement for member review and comment to comply with Civil Code §4360

Director Milliman made a motion to approve a Resolution to Eliminate the Use of Vehicle Decal Stickers as of 2021, for 28-day review. Director Soule seconded the motion.

Discussion ensued among the directors.

Tim Moy, Director of Security and Community Access, answered questions from the Board.

President Perak called for the vote and the motion passed 9-2-0 (Directors Soule and Moldow opposed).

#### 13. New Business

- **13a. This item was postposed until next month.** Introduce a Revised Resolution for the Nuisance and Harassment Policy
- **13b.** Entertain a Motion to Introduce a Resolution to Increase the Cost and Authorize a GRF Additional Occupancy Fee

Director Milliman, Secretary of the Board, read the following resolution:

# RESOLUTION 90-19-xx GRF ADDITIONAL OCCUPANCY FEE

**WHEREAS**, the GRF assessment for net operating costs and reserve contributions is divided equally by the number of units in the Community, regardless of how many individuals occupy a unit.

**WHEREAS**, an Additional Occupant Fee is charged for each individual in excess of two occupants residing in unit, to account for additional use of community services and facilities.

WHEREAS, the board periodically reviews fees as part of the business planning process to determine adequacy of revenues and shared costs.

**NOW THEREFORE BE IT RESOLVED**, [DATE], that the Board of Directors of this Corporation hereby sets the Additional Occupant Fee at \$100 per manor per month for each additional occupant over two, to offset costs incurred by the extra occupants, to be effective January 1, 2020.

**RESOLVED FURTHER**, that such fee shall be reflected on the Fee Schedule.

**RESOLVED FURTHER**, that Resolution 90-17-28 adopted September 5, 2017 is hereby superseded and cancelled on the effective date of January 1, 2020.

**RESOLVED FURTHER,** that the officers and agents of this corporation are hereby authorized on behalf of the corporation to carry out this resolution.

November Initial Notification

Should the board endorse the proposed revisions, staff recommends that a motion be made and seconded to accept the resolution and allow discussion to ensure that the resolution reads to the satisfaction of the board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 28-days from the postponement for member review and comment to comply with Civil Code §4360.

Director Milliman made a motion to introduce a resolution to increase the GRF Occupancy Fee for 28-day review. Director English seconded the motion.

Director Soule made an amendment to increase the occupancy fee to \$150. The amendment failed for lack of a second.

Discussion ensued among the Directors.

President Perak called for the vote and the motion passed unanimously.

**13c.** Entertain a Motion to Introduce a Resolution to Increase the Late Charges for Fines, Fees and Chargeable Services

Director Milliman, Secretary of the Board, read the following resolution:

# RESOLUTION 90-19-XX LATE CHARGE – CHARGEABLE SERVICES

**WHEREAS**, certain services and charges for which the corporation is not financially responsible (Fines, Fees, and Chargeable Services) are billed to the members.

WHEREAS, a late charge is assessed on delinquent chargeable service accounts, intended to offset costs associated with collection efforts.

**WHEREAS**, the board periodically reviews fees as part of the business planning process to determine adequacy of revenues and shared costs.

**NOW THEREFORE BE IT RESOLVED**, [DATE], 2019, that the Board of Directors hereby approves a late charge for fines, fees, and chargeable

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services performed and billed to residents at a flat fee of \$35 per month of delinquency, charged 31 days after the date of the original invoice, effective January 1, 2020.

**RESOLVED FURTHER,** that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

November Initial Notification

Should the board endorse the proposed revisions, staff recommends that a motion be made and seconded to accept the resolution and allow discussion to ensure that the resolution reads to the satisfaction of the board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 28-days from the postponement for member review and comment to comply with Civil Code §4360

Director Milliman made a motion to introduce a resolution to increase late charges for fines, fees and chargeable services for 28-day review. Director Soule seconded the motion.

Discussion ensued among the Directors.

Betty Parker, Chief Finance Officer, answered questions from the Board.

President Perak called for the vote and the motion passed 10-0-1 (Director English abstained).

**13d.** Entertain a Motion to Introduce the Resolutions for 2020 Recreation Pricing Policy Updates

Director Milliman, Secretary of the Board, read a summary of the following resolutions:

## RESOLUTION 90-19-XX ROOM RESERVATION RATE PRICING POLICY

**WHEREAS**, according to Resolution 90-12-132, which established guidelines for shared costs and fees, certain fees can be imposed upon users of various recreational facilities in order to control crowding, to minimize over-usage, and to recover operating costs.

WHEREAS, the board periodically reviews fees as part of the business planning process to determine adequacy of revenues and shared costs and their adoption of the 2020 Business Plan included certain fee changes.

**NOW THEREFORE BE IT RESOLVED**, [DATE] that the Board of Directors of this Corporation hereby adopts the following revisions to the Room Reservation Rate Pricing Policy:

## Resident Room Reservation Fee

- I. An equal hourly rate will be applied for private party, club and church/religious reservations.
- II. A Resident Room Reservation Fee shall be charged for the amount of time required for the use of a reservable room, beginning with a two-hour minimum and increasing in hourly increments thereafter, with large ballrooms and main lounges requiring a four-hour minimum.
- III. A Setup Fee shall be charged for the time blocked out prior to and/or after each reservation necessary to prepare/cleanup the room, during which the room is not available to other users.
- IV. The reservation and setup fees shall be based on the estimated hourly cost of each reservable room, rounded up to the nearest dollar, and will be adjusted annually on the basis of annual operational costs, capital costs, reservable hours, and a percentage to be shared by the Community at large.
- V. The percentage to be shared by the Community at large to maintain an equitable and reasonable division between the user and the monthly assessment shall be 82 80 percent for all rooms.
- VI. The charge for Performing Arts Center Auditorium Event with Admission shall be a flat fee of \$395 per day.

### Reservation Exception Rates

A rate that is different from the resident rate shall apply to all room reservations that meet the criteria for the "Exception Rate" as defined in the GRF Recreation Department Policy. This rate shall be applied as follows:

- I. An exception rate room reservation fee shall be charged for the amount of time required for the use of a reservable room, beginning with a two-hour minimum and increasing in hourly increments thereafter with large ballrooms and main lounges requiring a four-hour minimum.
- II. In the case of the Performing Arts Center Auditorium, the exception rate room reservation fee shall be charged on a daily basis.

- III. A setup fee shall be charged for the time blocked out prior to and/or after each reservation necessary to prepare/clean-up the room, during which time the room is not available to other users.
- IV. The exception rate room reservation fee and setup fee shall be based on the lowest hourly rental fee charged for similar facilities outside of the Village, but in the local area, discounted by 50 percent; and rounded up to the nearest dollar.
- V. For Performing Arts Center Auditorium, the exception rate shall be based on the lowest daily per-seat rental fee charged for similar facilities outside of the Village, but in the local area, discounted by 50 percent; and rounded up to the nearest dollar.
- VI. The exception rate room reservation fees will be adjusted periodically on the basis of changes in the external rental fees and the percentage discount; then reflected on the fee schedule.

**RESOLVED FURTHER**, that this resolution shall be effective January 1, 2020, at which time Resolution 90-17-36 adopted November 7, 2017, is hereby superseded and canceled; and

**RESOLVED FURTHER**; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

November Initial Notification

Should the board endorse the proposed revisions, staff recommends that a motion be made and seconded to accept the resolution and allow discussion to ensure that the resolution reads to the satisfaction of the board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 28-days from the postponement for member review and comment to comply with Civil Code §4360

Director Milliman made a motion to approve the resolution for the Room Reservation Rate Pricing Policy for 28-day review. The motion was seconded by Director Troutman.

Discussion ensued among the directors.

President Perak called for the vote and the motion passed unanimously.

## RESOLUTION 90-19-XX EQUESTRIAN CENTER PRICING POLICY

WHEREAS, according to Resolution 90-12-132, which established guidelines for shared costs and fees, certain fees can be imposed upon

users of various recreational facilities in order to control crowding, to minimize over-usage, and to recover operating costs.

WHEREAS, the board periodically reviews fees as part of the business planning process to determine adequacy of revenues and shared costs and their adoption of the 2020 Business Plan included certain fee changes.

**NOW THEREFORE BE IT RESOLVED**, [DATE] that the Board of Directors of the Corporation hereby adopts a revised GRF Pricing policy relative to the Equestrian Center:

### Horse Boarding and Horse Feed Fees

- A Horse Boarding Fee shall be charged, monthly, to residents who wish to board their horse(s) at the Equestrian Center.
- The fee, rounded up to the nearest dollar, shall be based on the estimated monthly cost to board a resident-owned or leased horse, and 65% shared (subsidized) by the community at large.
- The fee will be adjusted annually on the basis of changes to the operational costs, depreciation costs, and percentage shared by the community at large.
- The GRF Board of Directors will periodically review the estimated monthly cost of boarded horses and determine what shared percentage to apply in order to maintain an equitable and reasonable division between the user and the monthly assessment (per Resolution 90-12-132, Guidelines for Shared Costs and Fees).
- The cost of feed will be fully absorbed by the resident based on their selection from the menu of options with the addition of a 10% Administrative Service Fee.

### Horse Trailer Storage & Horse Transportation Fees

- If space allows, residents may store their horse trailers at the Equestrian Center. The fee to store a horse trailer shall be 50% of the the same as that charged charge for a recreational vehicle in the RV Storage Lots.
- GRF shall be reimbursed the cost of transporting a horse for a resident. The costs include: labor, fuel, and wear and tear on the trailer and vehicle.
- Emergency veterinarian transportation transportation services only will be offered at member's expense.

### Trail Ride Fees

 A separate fee shall be charged for trail rides for residents and their guest(s).

- The fees, rounded up to the nearest dollar, shall be based on: the
  estimated hourly cost of labor and the cost of the horse used to lead
  the trail ride; and
  - o for residents, 50% 64% shared (subsidized) by the community at large
  - o for guests, 25% mark up of resident shared cost fee.
- The fee will be adjusted annually on the basis of changes to the operational costs, depreciation costs, percentage shared by the community at large for residents, and percentage mark up for guests.

### Lesson Fees

- Fees shall be charged for individual and group lessons for residents and their guest(s).
- The fees, rounded up to the nearest dollar, shall be based on: the
  estimated hourly cost of labor and the cost of the horse used to provide
  the lesson; and
  - o for residents, 50% 64% shared (subsidized) by the community at large
  - o for guests, 25% mark up of resident shared cost fee.
- The fee will be adjusted annually on the basis of changes to the operational costs, depreciation costs, percentage shared by the community at large for residents, and percentage mark up for guests.

### Horse Rental Fee

- A resident fee and a guest fee shall be charged for the use of a GRF owned horse for lessons and trail rides.
- The fees, rounded up to the nearest dollar, shall be based on the estimated hourly cost of a GRF owned horse; and
  - o for residents, 50% 64% shared (subsidized) by the community at large
  - o for guests, 25% mark up of resident shared cost fee.
- The fee will be adjusted annually on the basis of changes to the operational costs, depreciation costs, percentage shared by the community at large for residents, and percentage mark up for guests.

**RESOLVED FURTHER**, that this resolution shall be effective January 1, 2020, at which time Resolution 90-15-02 adopted January 6, 2015, is hereby superseded and canceled; and

**RESOLVED FURTHER**; that the officers and agents of this Corporation are directed on behalf of the Corporation to carry out this resolution.

### November Initial Notification

Should the board endorse the proposed revisions, staff recommends that a motion be made and seconded to accept the resolution and allow discussion to

ensure that the resolution reads to the satisfaction of the board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 28-days from the postponement for member review and comment to comply with Civil Code §4360.

Director Milliman made a motion to approve the resolution for 2020 Equestrian Center Pricing Policy Updates for 28-day review. The motion was seconded by Director Soule.

Discussion ensued among the directors.

President Perak called for the vote and the motion passed unanimously.

## RESOLUTION 90-19-XX GARDEN CENTER PRICING POLICY

**WHEREAS,** according to Resolution 90-12-132, which established guidelines for shared costs and certain fees, can be imposed upon users of various recreational facilities in order to control crowding, to minimize over-usage, and to recover operating costs.

WHEREAS, the board periodically reviews fees as part of the business planning process to determine adequacy of revenues and shared costs and their adoption of the 2020 Business Plan included certain fee changes.

**NOW THEREFORE BE IT RESOLVED**, [DATE] that the Board of Directors of the Corporation hereby adopts the GRF Garden Center Pricing Policy:

## Garden Center Rental Pricing Policy

- Garden Plot Rental Fee shall be charged annually for each type of plot (Garden Plot, Tree Plot, and Shade Area Bench)
- The Plot Rental Fee, rounded up to the nearest dollar, shall be based on the estimated annual per square foot cost of the facility applied to the maximum square feet per size category of Garden plots and the average square feet for Tree and Shade Area Bench Plots; and will be adjusted annually on the basis of annual operational costs, capital costs, and the percentage(s) shared (subsidized) by the community at large as illustrated in the table below:

Plot Type	Percentage Shared by the Community*
Garden Plots	68
Tree Plots	82 <del>90</del>
Shade Area Bench	68

\*Per Resolution 90-12-132, Guidelines for Shared Costs & Fees, 1% to 99%

If grandfathered up to 400 Sq. Ft., the resident will pay for two Garden plots.

 The GRF Board of Directors will periodically review the estimated annual cost of each plot type and determine what shared percentage to apply in order to maintain an equitable and reasonable division between the user and the monthly assessment (per Resolution 90-12-132, Guidelines for Shared Costs and Fees)

**RESOLVED FURTHER**, that rototilling and plot clean-up services will become chargeable services and shall be removed from the Fee Schedule;

**RESOLVED FURTHER**, that this resolution shall be effective January 1, 2020 at which time Resolution 90-17-05 adopted February 7, 2017, is hereby superseded and canceled; and

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

November Initial Notification

Should the board endorse the proposed revisions, staff recommends that a motion be made and seconded to accept the resolution and allow discussion to ensure that the resolution reads to the satisfaction of the board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 28-days from the postponement for member review and comment to comply with Civil Code §4360

Director Milliman made a motion to approve the resolution for 2020 Garden Center Pricing Policy Updates for 28-day review. The motion was seconded by Director Matson.

Discussion ensued among the directors.

President Perak called for the vote and the motion passed unanimously.

## RESOLUTION 90-19-XX BRIDGE ROOM GUEST FEE

WHEREAS, according to Resolution 90-12-132, which established guidelines for shared costs and fees certain fees, can be imposed upon users of various recreational facilities in order to control crowding, to minimize over-usage, and to recover operating costs.

**WHEREAS**, on December 2, 2008, by way of Resolution 90-08-92, the Board of Directors of this Corporation approved the current Bridge Room Guest Fee of \$4.00 per guest per day.

WHEREAS, the board periodically reviews fees as part of the business planning process to determine adequacy of revenues and shared costs and their adoption of the 2020 Business Plan included certain fee changes.

**NOW THEREFORE BE IT RESOLVED**, [DATE] that the Board of Directors hereby revises the Bridge Room Guest Fee to \$5.00 per guest per day.

**RESOLVED FURTHER;** that guest fees shall be collected on behalf of and submitted to GRF in a timely manner with accounting records.

**RESOLVED FURTHER**, that this resolution shall be effective January 1, 2020, at which time Resolution 90-08-92 adopted December 2, 2008, is hereby superseded and canceled; and

**RESOLVED FURTHER;** that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

November Initial Notification

Should the board endorse the proposed revisions, staff recommends that a motion be made and seconded to accept the resolution and allow discussion to ensure that the resolution reads to the satisfaction of the board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 28-days from the postponement for member review and comment to comply with Civil Code §4360.

Director Milliman made a motion to introduce a resolution for 2020 Bridge Room Pricing Policy updates for 28-day review. Director Troutman seconded the motion.

Discussion ensued among the Directors.

President Perak called for the vote and the motion passed unanimously.

The Board took a 5 minute break at 12:52 p.m.

**13e.** Entertain a Motion to Introduce a Resolution for GRF Investment Policy Changes

Director Milliman, Secretary of the Board, read a synopsis of the following resolution:

## RESOLUTION 90-19-53 GOLDEN RAIN FOUNDATION INVESTMENT POLICY

BE IT RESOLVED, November 5, 2019, that the Managing Agent of this corporation, and an outside Investment Manager are hereby authorized to invest the funds of the corporation which, in the opinion of said managing agent are not required within a reasonable time to pay obligations of the corporation; and

**RESOLVED FURTHER**; that the Board of Directors of this Corporation hereby authorizes the Managing Agent of this corporation, to retain an Investment Manager and to give that Manager discretion to transact purchases and sales of investments for Golden Rain Foundation's account. Such discretion is subject to the underlying conditions as stated below. The Board will determine the amount to be managed in this discretionary account; and

**RESOLVED FURTHER**, that all investments on behalf of this corporation must be made with the underlying principles in the following order of priority: (1) safety, (2) liquidity, where applicable, and (3) yield, and are subject to the following conditions:

- 1. Notification of confirmation shall be given to the managing agent and treasurer of this corporation upon completion of each investment transaction;
- 2. For funds administered by the Managing Agent in a non-discretionary account, no investment may be sold, withdrawn, redeemed or otherwise converted to cash prior to maturity without a demonstrated immediate need for the funds and the consent of any two of the following: the Treasurer, the President or the 1st or 2nd Vice President of this corporation. Furthermore, if there is a request that an investment be sold, withdrawn or otherwise converted to cash prior to maturity where there has been no demonstrated immediate need, approval must be received from the Board of Directors of this corporation;
- 3. Funds shall be invested only in authorized investments as provided herein.

Authorized investments are limited to:

- a. Obligations of, or fully guaranteed as to principal by, the United States of America;
- b. Up to 30% of the portfolio may be invested in Corporate Bonds rated A BBB through AAA; specifically A3/A-/A- Baa3/BBB-/BBB- or

better by Moody's/S&P/Fitch. A bond is only required to meet the criteria of one rating service. If a bond does not meet these minimum credit quality criteria in at least one of the above-mentioned rating services, the bond may not be purchased or if owned, must be removed from the portfolio within 30 days. This removal criteria will not apply to bond mutual funds that have a stated objective of investing in investment grade rated bonds. Removal of downgraded bonds that fall below the investment grade rating will be determined by the fund manager.

- c. No more than 3% of portfolio is to be invested in any one corporate bond issuer; and
- d. Up to 25% of the portfolio may be invested in Government Sponsored Federal Agencies, namely FNMA (Federal National Mortgage Association – Fannie Mae), FHLMC (Federal Home Loan Mortgage Corporation – Freddie Mac, and FHLB (Federal Home Loan Bank).
- 4. Investments on behalf of this corporation may be made concurrently with investments made on behalf of other corporations at Laguna Woods Village. However, separate investment receipts will be held in the name of this corporation. Any such investments may be held for the account of the corporation in book-entry form;
- 5. Any authorized investments, as defined in Item 3 above, previously made by said Managing Agent or Investment Manager, are hereby ratified; and

**RESOLVED FURTHER**; that Resolution 90-16-22 adopted on June 7, 2016, is hereby superseded and cancelled.

**RESOLVED FURTHER;** that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Director Milliman made a motion to adopt the resolution for GRF Investment Policy changes. Director Phelps seconded the motion.

Discussion ensued among the Directors.

President Perak called for the vote and the motion passed unanimously.

**13f.** Entertain a Motion to Form a Purchasing Ad Hoc Committee

Director Milliman, Secretary of the Board, read a synopsis of the following resolution:

## RESOLUTION 90-19-54 PURCHASING AD HOC COMMITTEE CHARTER

**WHEREAS**; pursuant to the recommendation of the GRF Finance Committee, a Purchasing Ad Hoc Committee has been established pursuant to Article 7, Sections 7.1.1 - 7.1.3 of the bylaws of the corporation.

**NOW THEREFORE BE IT RESOLVED**, November 5, 2019, the Board of Directors of this Corporation hereby assigns the duties and responsibilities of this Committee, as follows:

- Perform the duties imposed upon all standing committees as set forth in the resolution entitled, "General Duties of Standing Committees."
- 2. Receive recommendations from the GRF and Mutual boards of directors and the GRF and Mutual finance committees as to desired procurement policies and procedures.
- 3. Direct the Managing Agent to prepare a Purchasing Manual with detailed policies and procedures to be used by staff to ensure adequate purchasing controls are in place, streamlined internal purchasing and contracting processes are followed, and transparency is provided into the professional and competitive processes used for procurement of quality products and services in Laguna Woods Village.
- 4. Periodically review the Purchasing Policy, Delegation of Actions and Commitments, and Responsibility Matrix (collectively known as the Purchasing Policy) adopted by each respective board resolution, and propose any required modification based on changes in underlying policies and procedures.
- 5. In cooperation with the Chief Financial Officer and Purchasing & Supply Manager, review the sufficiency of procurement practices that protect procurement and storage of physical assets within Laguna Woods Village.
- 6. The Committee shall perform such other related tasks as are assigned by the corporation.

**RESOLVED FURTHER**; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Golden Rain Foundation Regular Session November 5, 2019 Page **23** of **26** 

Director Milliman made a motion to adopt a resolution to form pursuant to GRF Finance Committee, a GRF Purchasing Ad Hoc Committee. Director Soule seconded the motion.

Discussion ensued among the Directors.

Director English made an amendment to the resolution to include Article 7.1.2 and 7.1.3. The motion was seconded by Director Troutman.

President Perak called for a vote of the amendment and the motion passed unanimously.

President Perak called for the vote of the motion as amended and the motion passed unanimously.

13g. Recommendation to Authorize the Implementation of Operation Changes to the Laguna Woods Village Transportation System Effective January 2020 and within the Approved 2020 Business Plan Based on the Recommendations Contained in the Fehr & Peers Short Range Transit Plan to Increase Ridership and Efficiency while Enhancing Travel Convenience for Residents; and Authorize the Transportation Division to Commence Negotiations with Lyft Ridership to Provide On-Demand Transportation Services during Non-Fixed Route Operating Hours

Director Milliman made a motion to approve staff's recommendation to 1) authorize the Implementation of operation changes to the Laguna Woods Village Transportation system effective January 2020 and within the approved 2020 business plan based on the recommendations contained in the Fehr & Peers Short Range Transit Plan to increase ridership and efficiency while enhancing travel convenience for residents; and 2) authorize the Transportation Division to commence negotiations with Lyft ridership to provide on-demand transportation Services during non-fixed route operating hours. Director Gros seconded the motion.

Discussion ensued among the directors.

President Perak called for the vote and the motion passed unanimously.

### 14. Committee Reports

14a. Report of the Finance Committee/Financial Reports – Director Phelps her last presentation on the Treasurer's Report and will pass the baton to the next Treasurer of the GRF Board. She thanked the Board and staff for all their help. The Committee met on October 23, 2019; next meeting December 18, 2019, at 1:30 p.m. in the Board Room.

- Alternative Revenue and Cost Sharing Task Force Director Phelps
- Investment Fund Task Force Director Phelps
- **14b.** Report of the Community Activity Committee Director Soule gave an update of upcoming events and clubhouse maintenance. The Committee met on September 12 2019; next meeting November 14, 2019, at 1:30 p.m. in the Board Room.
- **14c.** Report of the Landscape Committee Director Moldow gave an update from the Landscape Committee. The Committee met on August 14, 2019; next meeting December 4, 2019, at 9:30 a.m. in the Board Room.
- 14d. Report of the Maintenance & Construction Committee Director Matson gave an update from the last Maintenance & Construction Committee. The Committee is working on Service Center Heater Fan Replacement, Clubhouse 4 upper roof deck is being repaired, Garden Center 1 new walkways and boundary lines, GRF paving and seal coat is ongoing, and golf facility maintenance. The Committee met on October 9, 2019; next meeting December 11, 2019, at 9:30 a.m. in the Board Room.
  - Report of the Performing Arts Center (PAC) Renovation Ad Hoc Committee - Director Perak. The Committee met on October 17, 2019; next meeting November 20, 2019, at 9:30 a.m. in the Board Room.
  - Report of Village Energy Task Force Director Moldow gave an update from the last meeting. The Task Force met on September 4, 2019.
- 14e. Report of the Media & Communications Committee Director Milliman gave an update from the Media & Communications Committee. The Committee discussed contract renewals for television channels, wild fire alerts to the residents regarding SCE outages, docent tour changes, and new resident orientation time change. The Committee met on October 21, 2019; next meeting November 18, 2019, at 1:30 p.m. in the Board Room.
  - Thrive Report Directors Perak. The Task Force met on October 23, 2019. The next meeting TBA.
- 14f. Report of the Mobility & Vehicles Committee Director Gros gave an update from the Mobility & Vehicles Committee. The Committee reported on the results from the consultant on the bus routes. The Committee met on October 2, 2019, and October 29, 2019; next meeting December 4, 2019, at 1:30 p.m. in the Board Room.
  - Laguna Canyon Foundation Director Gros updated the Board on information on walks in the wilderness areas surrounding the Community.

- 14g. Report of the Security & Community Access Committee Director Tibbetts gave an update from the Security & Community Access Committee. The Great Shake Out was held in October; call Security for missing persons, and the elimination of vehicle decals in 2021. The Committee met on October 28, 2019; next meeting December 23, 2019, at 1:30 p.m. in the Board Room.
  - Report of the Traffic Hearings Director Gros gave an update on the Traffic violations. The Traffic Hearings were held on October 16, 2019; next meeting November 20, 2019, 9:00 a.m. in the Board Room and 1:00 p.m. in the Sycamore Room.
  - Report of the Disaster Preparedness Task Force Director Troutman.
     The Task Force met on September 24, 2019; next meeting November 26, 2019 at 9:30 a.m. in the Board Room.
- **15. Future Agenda Items -** All matters listed under Future Agenda Items are Resolutions on 30-day public review or items for a future Board Meeting. No action will be taken by the Board on these agenda items at this meeting. The Board will take action on these items at a future Board Meeting.
  - a. Consider and Discuss the VMS Appointment of GRF Representatives;
  - b. Discuss Director Access to Records According to Corporate Code §8334;
  - c. Donation by Bah'ail Club of a Bench for Aliso Creek and Two Plumeria Trees at Clubhouse 6
  - d. Formation of a Research Advisory Committee

### 16. Directors' Comments

- Director Phelps thanked everyone for staying for the meeting;
- Director Gros commented on the insurance renewal;
- Director Troutman thanked all the veterans for their service and encouraged resident to attend the flea market;
- Director English thanked the Board;
- President Perak thanked the Board for a good meeting.
- 17. Recess At this time, the Meeting recessed for lunch and reconvened to Executive Session to discuss the following matters per California Civil Code §4935: Member Disciplinary Matters; Personnel Matters; Contractual Matters; and Litigation Matters.

The meeting was recessed at 2:05 p.m.

Summary of Previous Closed Session Meetings per Civil Code Section §4935.

During the October 1, 2019, Regular Executive Session, the Board:

Approved the Agenda

Approved the Minutes of:

Golden Rain Foundation Regular Session November 5, 2019 Page **26** of **26** 

(a) September 3, 2019– Regular Executive Session Discussed and Consider Member Matters Discussed Personnel Matters Discussed Contractual Matters Discussed and Considered Litigation Matters Discussed Litigation Report Summary

## 18. Adjournment

The meeting was adjourned at 4:50 p.m.

Joan Milliman, Secretary of the Board Golden Rain Foundation

## Attachment 1

Wedding Policy Revision History:

	<u> </u>	J
2014	Exception	All weddings and/or wedding receptions for non-residents and are
and	Rate	limited to only parents, children, and grandchildren of residents.
prior		RESOLUTION 90-07-44
2015 to	Resident Rate	All weddings and/or wedding receptions for nonresidents are
2016		limited to only parents, children, and grandchildren of residents.
		RESOLUTION 90-15-53
2017	Resident Rate	All weddings and wedding receptions involving residents, their
		siblings, children, parents, and grandchildren.
		RESOLUTION 90-17-11
2018 to	Resident Rate	Weddings and wedding receptions involving residents, their
Current		siblings, children, parents and grandchildren.
		RESOLUTION 90-18-05
2018 to	Exception	All weddings and/or wedding receptions between non-residents.
Current	Rate	RESOLUTION 90-18-05

# Laguna Woods Village 2018 Resident Reservation Fees

## ATTACHMENT 2

CC Rooms & Conference Rooms  CC - Elm Room	Per Hour	(2 hrs &	Hour 3				Hour 7	Hour 8	Hour 9	Hour 10	Hour 11	Hour 12	Hour 13	Hour 14
CC - Elm Room		Setup)		Hour 4	Hour 5	Hour 6	Houi 1	Hour o	Hour 9	Hour 10	Hour II	Hour 12	Hour 13	Hour 14
CC - Elm Room		Octup)												
00 8: . 8	\$1.00	\$3.00	\$4.00	\$5.00	\$6.00	\$7.00	\$8.00	\$9.00	\$10.00	\$11.00	\$12.00	\$13.00	\$14.00	\$15.00
CC - Pine Room	\$1.00	\$3.00	\$4.00	\$5.00	\$6.00	\$7.00	\$8.00	\$9.00	\$10.00	\$11.00	\$12.00	\$13.00	\$14.00	\$15.00
CC - Spruce Room	\$1.00	\$3.00	\$4.00	\$5.00	\$6.00	\$7.00	\$8.00	\$9.00	\$10.00	\$11.00	\$12.00	\$13.00	\$14.00	\$15.00
CH1 - Conference Room	\$1.00	\$2.00	\$3.00	\$4.00	\$5.00	\$6.00	\$7.00	\$8.00	\$9.00	\$10.00	\$11.00	\$12.00	\$13.00	\$14.00
PAC - Conference Room	\$1.00	\$2.00	\$3.00	\$4.00	\$5.00	\$6.00	\$7.00	\$8.00	\$9.00	\$10.00	\$11.00	\$12.00	\$13.00	\$14.00
VG - Clubroom 1	\$2.00	\$5.00	\$7.00	\$9.00	\$11.00	\$13.00	\$15.00	\$17.00	\$19.00	\$21.00	\$23.00	\$25.00	\$27.00	\$29.00
VG - Clubroom 2	\$2.00	\$5.00	\$7.00	\$9.00	\$11.00	\$13.00	\$15.00	\$17.00	\$19.00	\$21.00	\$23.00	\$25.00	\$27.00	\$29.00
VG - Clubroom 3	\$2.00	\$5.00	\$7.00	\$9.00	\$11.00	\$13.00	\$15.00	\$17.00	\$19.00	\$21.00	\$23.00	\$25.00	\$27.00	\$29.00
Multi-Purpose Rooms														
CH1 - Multi-Purpose Room	\$3.00	\$9.00	\$12.00	\$15.00	\$18.00	\$21.00	\$24.00	\$27.00	\$30.00	\$33.00	\$36.00	\$39.00	\$42.00	\$45.00
CH1 - Art Studio	\$3.00	\$9.00	\$12.00	\$15.00	\$18.00	\$21.00	\$24.00	\$27.00	\$30.00	\$33.00	\$36.00	\$39.00	\$42.00	\$45.00
CH5 - Multipurpose Room	\$3.00	\$9.00	\$12.00	\$15.00	\$18.00	\$21.00	\$24.00	\$27.00	\$30.00	\$33.00	\$36.00	\$39.00	\$42.00	\$45.00
CH6 - Multipurpose Room	\$2.00	\$6.00	\$8.00	\$10.00	\$12.00	\$14.00	\$16.00	\$18.00	\$20.00	\$22.00	\$24.00	\$26.00	\$28.00	\$30.00
Small Dining Rooms														
CH1 - Dining Room 2	\$1.00	\$3.00	\$4.00	\$5.00	\$6.00	\$7.00	\$8.00	\$9.00	\$10.00	\$11.00	\$12.00	\$13.00	\$14.00	\$15.00
CH1 - Dining Room 3	\$1.00	\$3.00	\$4.00	\$5.00	\$6.00	\$7.00	\$8.00	\$9.00	\$10.00	\$11.00	\$12.00	\$13.00	\$14.00	\$15.00
CH2 - The Los Olivos	\$1.00	\$3.00	\$4.00	\$5.00	\$6.00	\$7.00	\$8.00	\$9.00	\$10.00	\$11.00	\$12.00	\$13.00	\$14.00	\$15.00
CH2 - The Grevillea	\$1.00	\$3.00	\$4.00	\$5.00	\$6.00	\$7.00	\$8.00	\$9.00	\$10.00	\$11.00	\$12.00	\$13.00	\$14.00	\$15.00
Large Dining Rooms	7 = 1 = 1	70.00	7	70.00	1	71100	70.00	75.55	7	1	1	1 7 - 5 - 5 - 5	1	+=====
PAC - Dining Room 1	\$5.00	\$15.00	\$20.00	\$25.00	\$30.00	\$35.00	\$40.00	\$45.00	\$50.00	\$55.00	\$60.00	\$65.00	\$70.00	\$75.00
PAC - Dining Room 2	\$5.00	\$15.00	\$20.00	\$25.00	\$30.00	\$35.00	\$40.00	\$45.00	\$50.00	\$55.00	\$60.00	\$65.00	\$70.00	\$75.00
· ·	<b>\$3.00</b>	\$13.00	Ş20.00	\$25.00	750.00	<b>\$33.00</b>	Ş-10.00	<del>у</del> +3.00	Ç30.00	<b>755.00</b>	700.00	705.00	770.00	Ş73.00
Other														
CH2 -The Palo Verde Loggia	\$4.00	\$12.00	\$16.00	\$20.00	\$24.00	\$28.00	\$32.00	\$36.00	\$40.00	\$44.00	\$48.00	\$52.00	\$56.00	\$60.00
PAC - Rehearsal Room	\$2.00	\$6.00	\$8.00	\$10.00	\$12.00	\$14.00	\$16.00	\$18.00	\$20.00	\$22.00	\$24.00	\$26.00	\$28.00	\$30.00
PAC - Auditorium	\$17.00	\$34.00	\$51.00	\$68.00	\$85.00	\$102.00	\$119.00	\$136.00	\$153.00	\$170.00	\$187.00	\$204.00	\$221.00	\$238.00
PAC - Auditorium Performance Package	\$20.00	\$40.00	\$60.00	\$80.00	\$100.00	\$120.00	\$140.00	\$160.00	\$180.00	\$200.00	\$220.00	\$240.00	\$260.00	\$280.00
PAC - Auditorium Event w/Admission  All Patios P	\$395 po Patios are only	•	nting adias	nt room										
All Patios P	Patios are only		riting adjace	ent room										
Reservable Room	Per Hour	Minimum (4 hrs &	Hour 5	Hour 6	Hour 7	Hour 8	Hour 9	Hour 10	Hour 11	Hour 12	Hour 13	Hour 14		
Reservable Room	rei noui	Setup)	nour 5	Hour 6	noui 1	Hour 6	nour 9	Hour 10	Hour II	Hour 12	nour 13	HOUI 14		
Main Lounges		Setup)												
ū	ć7.00	Ć41.00	Ć40.00	ć== 00	¢c2.00	¢c0.00	ć7C 00	ć02.00	ć00.00	ć07.00	ć104.00	¢111 00		
CH1 - Main Lounge CH2 - The Sequoia	\$7.00 \$8.00	\$41.00 \$47.00	\$48.00 \$55.00	\$55.00 \$63.00	\$62.00 \$71.00	\$69.00 \$79.00	\$76.00 \$87.00	\$83.00 \$95.00	\$90.00 \$103.00	\$97.00 \$111.00	\$104.00 \$119.00	\$111.00 \$127.00		
CH2 - The Sequoia CH5 - Main Lounge (Stage Side) Total	\$8.00	\$47.00	\$55.00	\$83.00	\$94.00	\$105.00	\$87.00	\$95.00	\$103.00	\$111.00	\$119.00	\$127.00		
CH5 - Main Lounge (Stage Side) Total  CH5 - Main Lounge (Back Side) Total	\$8.00	\$44.00	\$52.00	\$60.00	\$68.00	\$76.00	\$84.00	\$127.00	\$138.00	\$149.00	\$160.00	\$171.00		
CH5 - Main Lounge (All) Total	\$17.00	\$101.00	\$118.00	\$135.00	\$152.00	\$169.00	\$186.00	\$203.00	\$220.00	\$237.00	\$116.00	\$124.00		
CH3 - Main Lounge (All) Total  CH6 - Main Lounge	\$5.00	\$25.00	\$30.00	\$135.00	\$152.00	\$169.00	\$186.00	\$55.00	\$60.00	\$65.00	\$254.00	\$75.00		
CH 7 - Main Lounge	\$5.00	\$23.00	\$33.00	\$38.00	\$43.00	\$48.00	\$53.00	\$58.00	\$63.00	\$68.00	\$70.00	\$78.00		

## **Laguna Woods Village - Exception Room 2018 Rates**

Reservable Room	Per Hour	Minimum	Hour 3	Hour 4	Hour 5	Hour 6	Hour 7	Hour 8	Hour 9	Hour 10	Hour 11	Hour 12	Hour 13	Hour 14
		(2 hrs & Setup)												
CC Rooms & Conference Rooms														
CC - Elm Room	\$14	\$35	\$49	\$63	\$77	\$91	\$105	\$119	\$133	\$147	\$161	\$175	\$189	\$203
CC - Pine Room	\$12	\$30	\$42	\$54	\$66	\$78	\$90	\$102	\$114	\$126	\$138	\$150	\$162	\$174
CC - Spruce Room	\$15	\$38	\$53	\$68	\$83	\$98	\$113	\$128	\$143	\$158	\$173	\$188	\$203	\$218
CH1 - Conference Room	\$5	\$10	\$15	\$20	\$25	\$30	\$35	\$40	\$45	\$50	\$55	\$60	\$65	\$70
PAC - Conference Room	\$6	\$12	\$18	\$24	\$30	\$36	\$42	\$48	\$54	\$60	\$66	\$72	\$78	\$84
VG - Clubroom 1	\$10	\$25	\$35	\$45	\$55	\$65	\$75	\$85	\$95	\$105	\$115	\$125	\$135	\$145
VG - Clubroom 2	\$10	\$25	\$35	\$45	\$55	\$65	\$75	\$85	\$95	\$105	\$115	\$125	\$135	\$145
VG - Clubroom 3	\$10	\$25	\$35	\$45	\$55	\$65	\$75	\$85	\$95	\$105	\$115	\$125	\$135	\$145
Multi-Purpose Rooms				I		I	l		I	l	l		I	
CH1 - Multi-Purpose Room	\$33	\$99	\$132	\$165	\$198	\$231	\$264	\$297	\$330	\$363	\$396	\$429	\$462	\$495
CH1 - Art Studio	\$40	\$120	\$160	\$200	\$240	\$280	\$320	\$360	\$400	\$440	\$480	\$520	\$560	\$600
CH5 - Multipurpose Room 1	\$26	\$78	\$104	\$130	\$156	\$182	\$208	\$234	\$260	\$286	\$312	\$338	\$364	\$390
CH6 - Multipurpse Room	\$16	\$48	\$64	\$80	\$96	\$112	\$128	\$144	\$160	\$176	\$192	\$208	\$224	\$240
Small Dining Rooms														
CH1 - Dining Room 2	\$32	\$96	\$128	\$160	\$192	\$224	\$256	\$288	\$320	\$352	\$384	\$416	\$448	\$480
CH1 - Dining Room 3	\$32	\$96	\$128	\$160	\$192	\$224	\$256	\$288	\$320	\$352	\$384	\$416	\$448	\$480
CH2 - The Los Olivos	\$28	\$84	\$112	\$140	\$168	\$196	\$224	\$252	\$280	\$308	\$336	\$364	\$392	\$420
CH2 -The Grevillea	\$28	\$84	\$112	\$140	\$168	\$196	\$224	\$252	\$280	\$308	\$336	\$364	\$392	\$420
Large Dining Rooms				<u> </u>		<u> </u>								
PAC - Dining Room 1	\$57	\$285	\$342	\$399	\$456	\$513	\$570	\$627	\$684	\$741	\$798	\$855	\$912	\$969
PAC - Dining Room 2	\$57	\$285	\$342	\$399	\$456	\$513	\$570	\$627	\$684	\$741	\$798	\$855	\$912	\$969
	ψ3,	<b>\$203</b>	ψ3 1 <u>2</u>	<b>4333</b>	ŷ 130	<b>4313</b>	ψ370	ψ02 <i>7</i>	7001	ψ/ 1 <u>1</u>	ψ/30	<b>7033</b>	Ų31L	ÇSOS
Other														
CH2 - The Palo Verde Loggia	\$72	\$216	\$288	\$360	\$432	\$504	\$576	\$648	\$720	\$792	\$864	\$936	\$1,008	\$1,080
PAC - Rehearsal Room	\$24	\$72	\$96	\$120	\$144	\$168	\$192	\$216	\$240	\$264	\$288	\$312	\$336	\$360
	Per Day													
PAC - Auditorium	\$1,454													
PAC - Auditorium Performance Package	\$1,454													
	Per Hour	Minimum	Hour 5	Hour 6	Hour 7	Hour 8	Hour 9	Hour 10	Hour 11	Hour 12	Hour 13	Hour 14	Hour 13	Hour 4
Main Lounges & Large Dining Rooms		(4 hrs & Setup)											Hour 13	Hour I
CH1 - Main Lounge	\$126	\$755	\$881	\$1,007	\$1,133	\$1,259	\$1,385	\$1,511	\$1,637	\$1,763	\$1,889	\$2,015	\$2,141	\$2,267
CH2 - The Sequoia	\$128	\$768	\$896	\$1,024	\$1,152	\$1,280	\$1,408	\$1,536	\$1,664	\$1,792	\$1,920	\$2,048	\$2,176	\$2,304
CH5 - Main Lounge (Stage Side) Total	\$173	\$952	\$1,125	\$1,298	\$1,471	\$1,644	\$1,817	\$1,990	\$2,163	\$2,336	\$2,509	\$2,682	\$2,855	\$3,028
CH5 - Main Lounge (Back Side) Total	\$125	\$687	\$812	\$937	\$1,062	\$1,187	\$1,312	\$1,437	\$1,562	\$1,687	\$1,812	\$1,937	\$2,062	\$2,187
CH5 - Main Lounge (All) Total	\$242	\$1,452	\$1,694	\$1,936	\$2,178	\$2,420	\$2,662	\$2,904	\$3,146	\$3,388	\$3,630	\$3,872	\$4,114	\$4,356
CH6 - Main Lounge	\$46	\$230	\$276	\$322	\$368	\$414	\$460	\$506	\$552	\$598	\$644	\$690	\$736	\$782
CH 7 - Main Lounge	\$105	\$577	\$682	\$787	\$892	\$997	\$1,102	\$1,207	\$1,312	\$1,417	\$1,522	\$1,627	\$1,732	\$1,837

(Room Reservation Rates 2018.xisx) (1/5/2018)